



Date: 06/12/2017
Ask For: Emily Kennedy
Direct Dial: (01843) 577046
Email: emily.kennedy@thanet.gov.uk

LICENSING SUB COMMITTEE

14 DECEMBER 2017

A meeting of the Licensing Sub Committee will be held at **10.00 am on Thursday, 14 December 2017** in the Austen Room, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillors: Tomlinson, Savage and Johnston

A G E N D A

Item
No

Subject

1. **ELECTION OF CHAIRMAN**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

'To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest Form attached at the back of this Agenda. If a Member declares an interest, they should complete that form and hand it to the Officer clerking the meeting and then take the prescribed course of action.'

4. **APPLICATION FOR TEMPORARY EVENT NOTICES BY: ANDREW FLORIDES** (Pages 3 - 22)

Declaration of Interests Form

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**APPLICATION FOR TEMPORARY ACTIVITIES:
TEMPORARY EVENT NOTICES BY: Andrew Florides**

Licensing Sub-Committee – 14th December 2017 at 10 a.m

Report Author **Philip Bensted Regulatory Services Manager**

Portfolio Holder **Cllr Lin Fairbrass Community Services**

Status **For Decision**

Classification: **Unrestricted**

Ward: **Eastcliff**

Executive Summary:

To consider these notices for temporary activities in the light of objections made by Kent Police

Recommendation(s):

The instructions of the Sub-Committee are requested

CORPORATE IMPLICATIONS

Financial and Value for Money	None
Legal	<p>There is a right of appeal to a Magistrates' Court within 21 days of the date of the decision of the Licensing Sub-Committee with regard to the grant/refusal of a licence or any of the conditions attached to it.</p> <p>The Licensing Sub-Committee must pay proper attention to the applicant's rights under the provisions of the Human Rights Act 1998, which gives further effect in the United Kingdom to the fundamental rights and freedoms contained in the European Convention on Human Rights. The Licensing Sub-Committee must have proper regard to the rights of the individual applicant when making decisions that affect them. However, it also has to have regard to the safety and protection of the public and therefore to ensure that the right balance is found and think hard about how it can cause the least possible harm to individuals, bearing in mind its duty to ensure the protection of the public.</p>
Corporate	None.
Equalities Act 2010 & Public Sector Equality Duty	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only</p>

	aim (i) of the Duty applies to Marriage & civil partnership.
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1.0 Introduction and Background

- 1.1 Two temporary event notices have been received from Andrew Florides of Clique, 58-60 Harbour Parade, Ramsgate. The events are described in the notices which are appended at Annex 1. There will be the following licensable activities, the sale by retail of alcohol, regulated entertainment and late night refreshment. The dates and times are referred to in the notices. The maximum number of people to be present will be 300. The applicant is the holder of a personal licence.
- 1.2 Part 5 of the 2003 Licensing Act provides a system of permitted temporary activities, under which licensable activities can be carried out on a temporary basis (for a period not exceeding 7 days) without the need for a premises licence or a club premises certificate.

2.0 General Points

- 2.1 The Act provides for periods of notice and the number of events that may be held. Notice must be given to the Licensing Authority, Police and Environmental Protection ten working days before the beginning of the event period. The Police and Environmental Protection then have three working days to lodge objections with the Licensing Authority and Applicant. Copies of the Police objections are appended at Annex 2.
- 2.2 Objections must relate to the undermining of the licensing objectives, the prevention of crime and disorder, public safety, the prevention of public nuisance, the protection of children from harm.
- 2.3 A copy of the premises licence for Clique with times and conditions is attached at Annex 3.

3.0 Options

- 3.1 Grant one or more of the applications.
- 3.2 Refuse one or more of the applications.
- 3.3 Grant one or more of the applications with the conditions attached to the premises licence.

Contact Officer:	Philip Bensted, Regulatory Services Manager, ext 57630
Reporting to:	Penny Button, Head of Neighbourhood Services, ext 57425

Annex List

<i>Annex 1</i>	Temporary event notices
<i>Annex 2</i>	Police objections
<i>Annex 3</i>	Premises licence

Background Papers

Title	Details of where to access copy
N/A	

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Corporate Consultation

Finance	N/A
Legal	N/A

Agenda Item 4 Annex 1

Mackenzie Dillon Solicitors, The Old Police Station, 58-60 Gladstone Road	
Post town Broadstairs	Postcode CT10 2TA
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	██████████
Fax number (optional)	
E-Mail address (if available)	██████████@yahoo.com

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Clique 58-60 Harbour Parade Ramsgate Kent CT11 8LN	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	LN/██████████
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Bar	
Please describe the nature of the event below. (Please read note 5)	
Later Opening hours on Sunday 17 th December 2017 until 04:00 (closing at 04:30)	

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3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol		<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club		<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)		<input checked="" type="checkbox"/>
The provision of late night refreshment		<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)		<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)		
Sunday 17 th December 2017		
03:00 until 04:00 regulated entertainment 03:00 until 04:00 Supply of alcohol		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)		300
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

<p>Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)</p>
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Agenda Item 4 Annex 1

Mackenzie Dillon Solicitors, The Old Police Station, 58-60 Gladstone Road	
Post town Broadstairs	Postcode CT10 2TA
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	██████████
Fax number (optional)	
E-Mail address (if available)	██████████@yahoo.com

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Clique 58-60 Harbour Parade Ramsgate Kent CT11 8LN	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	LN/██████████-8
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Bar	
Please describe the nature of the event below. (Please read note 5)	
Later Opening hours on Sunday 24 th December 2017 until 04:00, (closing at 04:30)	

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3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)	
<p>Sunday 24th December 2017</p> <p>03:00 until 04:00 regulated entertainment 03:00 until 04:00 Supply of alcohol</p>	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	300
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only <input checked="" type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input type="checkbox"/>

<p>Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)</p>
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**Kent
Police**

Chief Officer of Police Objection Notice in relation to a
Temporary Event Notice given under Part 5 Section 100
Licensing Act 2003 (S104 Licensing Act 2003)

Details of person making objection	
Name of Chief Officer of Police	Sharon Adley
Postal Address: (Area Headquarters)	Margate Police Station Fort Hill Margate CT9 1HL
E-mail address	██████████.pnn.police.uk
Telephone Number:	01843-██████████

The Chief Officer of Police has received a Temporary Event Notice under Section 100 Licensing Act 2003, and under Section 104 of that Act, asks the Licensing Authority to consider this objection in respect of the prevention of crime and disorder objective.

Details of Temporary Event	
Date(s) of event	17th December 2017
Licensable activities proposed	The Provision of regulated entertainment. The sale by retail of alcohol The provisions of late night refreshment
Hours of licensable activities	0300-0400
Name of Premises:	Clique
Address of premises:	58-60 Harbour Parade Ramsgate Kent CT11 8LN
Date and time TEN received by police	01/12/2017
Date and time objection notice given to Licensing Authority and the premises user	02/12/2017

Due to the circumstances of this case, I am satisfied that allowing the premises to be used in accordance with the notice would undermine the crime prevention objective because

The Police are not support the TENs application for this event.

Due to the time being requested for this TENs, the Police cannot support it on the

information that has been provided in terms of security for this extended event.

This premise is in a key area of the night time economy and for any extension during a busy festive period, it is fair to expect a detailed plan on how many SIA are going to be working along with the premises current licence conditions.

This is a key area of recent crime and disorder so security is a key factor for any premises in this area.

It is a concern that without this supporting information as this information would fully support the licencing objectives.

At this stage the Police cannot support this TENS.

Please use separate sheets where necessary

Suggested modifications that could be added to the temporary event notice to remedy the objection or other suggestions the Licensing Sub Committee may take into account:

Please use separate sheets where necessary. Consider s106 Licensing Act 2003.

There would need to be an increase in SIA to cover this extension and build up to it.

The use of body worn cameras and a no re-entry policy from its current hours.

Signed:
Print name: PC Darren Dennett

Date: 02/12/2017
Force Number: ~~XXXXXX~~



**Kent
Police**

Chief Officer of Police Objection Notice in relation to a
Temporary Event Notice given under Part 5 Section 100
Licensing Act 2003 (S104 Licensing Act 2003)

Details of person making objection	
Name of Chief Officer of Police	Sharon Adley
Postal Address: (Area Headquarters)	Margate Police Station Fort Hill Margate CT9 1HL
E-mail address	██████████.pnn.police.uk
Telephone Number:	01843 ████████

The Chief Officer of Police has received a Temporary Event Notice under Section 100 Licensing Act 2003, and under Section 104 of that Act, asks the Licensing Authority to consider this objection in respect of the prevention of crime and disorder objective.

Details of Temporary Event	
Date(s) of event	24th December 2017
Licensable activities proposed	The Provision of regulated entertainment. The sale by retail of alcohol The provisions of late night refreshment
Hours of licensable activities	0300-0400
Name of Premises:	Clique
Address of premises:	58-60 Harbour Parade Ramsgate Kent CT11 8LN
Date and time TEN received by police	01/12/2017
Date and time objection notice given to Licensing Authority and the premises user	02/12/2017

Due to the circumstances of this case, I am satisfied that allowing the premises to be used in accordance with the notice would undermine the crime prevention objective because

The Police are not support the TENs application for this event.

Due to the time being requested for this TENs, the Police cannot support it on the

information that has been provided in terms of security for this extended event.

This premise is in a key area of the night time economy and for any extension during a busy festive period, it is fair to expect a detailed plan on how many SIA are going to be working along with the premises current licence conditions.

This is a key area of recent crime and disorder so security is a key factor for any premises in this area.

It is a concern that without this supporting information as this information would fully support the licencing objectives.

At this stage the Police cannot support this TENS.

Please use separate sheets where necessary

Suggested modifications that could be added to the temporary event notice to remedy the objection or other suggestions the Licensing Sub Committee may take into account:

Please use separate sheets where necessary. Consider s106 Licensing Act 2003.

There would need to be an increase in SIA to cover this extension and build up to it.

The use of body worn cameras and a no re-entry policy from its current hours.

Signed:
Print name: PC Darren Dennett

Date: 02/12/2017
Force Number: [REDACTED]



Thanet District Council
Part A
Premises Licence

Premises licence number

LN/2008 [REDACTED]

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Clique Bar 58-60 Harbour Parade	
Post town Ramsgate, Kent	Post code CT11 8LN
Telephone number 01843 [REDACTED]	

Where the licence is time limited the dates
None

Licensable activities authorised by the licence
<ol style="list-style-type: none"> 1) Live music (indoors) 2) Recorded music (indoors) 3) Performances of dance (indoors), anything of a similar description (indoors), making music (indoors), dancing (indoors), entertainment of a similar description (indoors), supply of alcohol (on and off the premises) 4) Late night refreshment (indoors/outdoors)

The times the licence authorises the carrying out of licensable activities
<ol style="list-style-type: none"> 1) 7pm to 11pm daily, extended to 1.30am Christmas Eve and New Year's Eve 2) Sun – Wed 9am to 1am, Thurs – Sat 9am to 3am, Bank Holiday Sundays and Mondays extended to 3am, New Year's Eve into New Year's Day until 4am, on the morning British Summertime commences extended until 4am 3) Mon – Wed 9am to 1am, Thurs – Sat 9am to 3am, Sundays 9am to 1am, Bank holiday Sundays and Mondays extended to 3am. New Year's Eve into New Year's Day until 3am, the supply of alcohol extended on the morning British Summertime commences to 4am, the supply of alcohol extended on New Year's Eve until 4am 4) Mon – Wed 11pm to 1.30am, Thurs – Sat 11pm to 3.30am. Sundays 11pm to 1.30am.

Agenda Item 4
Annex 3

The opening hours of the premises

Mon – Wed 7am to 1.30am, Thurs – Sat 7am to 3.30am, Sundays 7am – 1.30am, Bank holiday Sundays and Mondays extended to 3.30am, New Year’s Eve into New Year’s Day until 4.30am, the morning British Summertime commences extended to 4.30am

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On and off subject to mandatory conditions

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Andrew & Mrs Linda Florides
[REDACTED] Margate, Kent CT9 3JS
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

None

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Mr Andrew Florides
[REDACTED] Margate, Kent CT9 3JS
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

LN/200 [REDACTED]

Thanet District Council

Issued on the 22 May 2017

To commence on the 13 June 2008

Regulatory Services Manager



Annex 1 – Mandatory conditions

No supply of alcohol may be made under the premises licence:-

- a) At a time when there is no designated premises supervisor in respect of the premises licence, or**
- b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended**

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-

social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

5. (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1 –

- a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
- b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- i. P is the permitted price,
- ii. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

- i. The holder of the premises licence,
- ii. The designated premises supervisor (if any) in respect of such a licence, or
- iii. The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

Any Door Supervisor employed at the premises will be licensed under the Private Security Industry Act 2001.

Annex 2 – Conditions consistent with the operating Schedule

- 1. Live amplified music shall be played in the licensed area only and restricted to no more than two performers. There shall be no more than twelve live music events per calendar year (1st January to 31st December).**
- 2. Only polycarbonate glasses will be used outside when major events are taking place in Ramsgate and when required by Police.**
- 3. No speakers to be located externally at the premises.**
- 4. Speakers should be permanently fixed and not be positioned near to openings such as doors or windows. The position of speakers to be agreed with Environmental Health.**
- 5. Doors and windows to be kept closed during regulated entertainment, except for access and egress, and all other doors should be fitted with door closures. Doors may remain open until regulated entertainment starts.**
- 6. Signs advising patrons and staff to be quiet when leaving premises should be displayed.**
- 7. All music (recorded and live) shall be played through the noise limiter at the site. The noise limiter shall be in a locked enclosure only accessed by the licence holder. The licence holder shall ensure that the noise limiter is maintained to the manufacturer's specification and ensure that there is no drift in noise levels previously agreed by Environmental Health.**
- 8. CCTV shall be installed, maintained and working with a thirty day rolling record function. Recordings shall be made and available upon request to the Police and TDC Licensing Officers.**
- 9. There shall be two SIA licensed door staff on Thursdays, Fridays and Saturdays (to include Sundays where the following Monday is a Bank holiday and New Year's Eve) from 10pm to 3.30am. There shall be one additional SIA licensed door staff to the two mentioned**

above employed at the premises on New Year's Eve from 11pm until close.

10. The licence holder or someone on the premises to have sufficient knowledge to enable them to view and download images from the CCTV at the request of the Police or any Council Officer.

11. No amplified music shall be permitted unless a noise management plan, which has been agreed with the Local Authority, is in place. The noise management plan shall be periodically reviewed and/or when significant changes occur in the operation, building or event type or following a complaint.

Annex 3 – Conditions attached after a hearing by the licensing Authority

None

Annex 4 – Plans

Plans considered March 2015

THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Democratic Services and Scrutiny Manager well in advance of the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY

MEETING.....

DATE..... AGENDA ITEM

DISCRETIONARY PECUNIARY INTEREST

SIGNIFICANT INTEREST

GIFTS, BENEFITS AND HOSPITALITY

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:

.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.